Information for Contributors

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Preparation of the Manuscript*

The submitted manuscript should be typewritten or printed, in English, on one side of a sheet only, double-spaced, with wide margins (at least 1 in. (2.5 cm)) on all sides. Pages must be consecutively numbered in single sequence—text, tables, and figures.

Six copies of the original manuscript are needed, each including clear copies of any figures.

The text should include an informative abstract of 100–150 words and a list of 5–10 keywords that can be used to index the contents of the manuscript.

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All figures (graphs, illustrations, photographs) should be placed together following text and tables. A separate sheet of figure captions should precede the figures. Figures should be identified with consecutive Arabic (not Roman) numbers. Type size must be large enough to be legible after reduction. All lettering, lines, and symbols must be drawn with opaque black ink on white paper. The axes of each graph must be properly labeled, with specific units. Computer-produced graphs or illustrations must be made using a laser printer (not an impact printer). Photographs must be high-contrast black-and-white. All micrographs, and all figures that are representations of equipment or specimens, must include scale marks.

*For complete instructions and necessary forms for the preparation of manuscripts contact Barbara Stafford, Administrative Assistant, ASTM Journals, 610-832-9621 or FAX 610-832-9623.

The name, mailing address, position, affiliation, and telephone (fax, e-mail) of each author must be supplied in a cover letter. The submitting author is asked to provide names, mailing addresses, affiliations, and telephone numbers of five potential reviewers who are not employed at the same institution as any of the authors. The submitting author must state that the contents of the manuscript have not been published previously and that the manuscript is not under consideration for publication elsewhere. The submitting author should affirm that all those given as co-authors have agreed to be so listed.

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Other Published Items

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Dr. Donald R. Petersen
Editor-in-Chief

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